

Parent Interview Notes

A consistent set of prompts and note space for admissions conversations with families.

DETAILS

Family name

Date

Child name(s) & grade

Interviewer

CONVERSATION PROMPTS

Use these prompts to guide the conversation. Capture the family's own words where you can.

What are you hoping your child gains from this school?

Tell us about your child — strengths, interests, and any support needs.

What is your child's previous schooling / learning experience?

How do you hope to be involved in school life?

What questions or concerns do you have for us?

INTERVIEWER ASSESSMENT

Fit for school (strong / good / needs discussion)

Recommended next step

Overall notes